International Umpires Sub-committee Agenda

The International Umpires Sub-committee will meet at 09:00 – 18:00 hours on Saturday 6 November 2010 at the Divani Caravel Hotel, Athens. Greece

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

1. Welcome and Introductions

2. Minutes of the Previous Meeting
   (a) Minutes
       To note the minutes of the International Umpires Sub-committee meeting of 7 November 2009. The minutes can be downloaded at www.sailing.org/meetings.

   (b) Matters Arising
       To consider any matters arising not covered elsewhere on this agenda.

3. Obituaries
   To respectfully note the loss of the following International Umpires during the period November 2009 and November 2010.

4. Strategy and Development
   To note the progress of the Race Officials Committee and the Sub-Committees in the following areas in respect of the ROC’s strategic plan:
   (a) Recruiting and training race officials, particularly from under-served areas
   (b) Expanding seminar programme to under-served areas
   (c) Linkage with coaches and athletes
   (d) Relationship between ROC and Equipment Committee, and their respective Sub-committees
   (e) Development of the Performance Reporting System
   (f) The development of a procedures manual to replace the portions of Regulation 33 that
govern the appointment of race officials.

5. Technology in Sailing

(a) Deferred submission 082-09

To consider submission 082-09 from Hungarian Yachting Association and Russian Yachting Federation about Tracking System and electronic control of the starting line and course and make a recommendation to the Race Officials Committee.

(b) Deferred submission 088-09

To consider submission 088-09 from Deutscher Segler-Verband about Tracking system for tracking and race management and make a recommendation to the Race Officials Committee.

(c) Deferred submission 089-09

To consider submission 089-09 from Polish Yachting Association about Tracking System and make a recommendation to the Race Officials Committee.

6. International Umpires Administration

(a) IU Application Form

To discuss changes to the IU application, in particular if the form has the information needed to assess the new requirements to IUs that were passed by Council in November 2009.

(b) Online Application System

To receive a progress report from the Competitions Manager on the implementation of the online application system and discuss ideas for improvement.

7. Race Officials

(a) Submission 011-10

To consider submission 011-10 from the Chairman of the Race Officials Committee about ISAF appointment of Chief Umpire, Jury Chair, Chief Measurer, Corse Representative or Principal Race Officer and make a recommendation to the Race Officials Committee.

(b) Submission 012-10

To consider Submission 012-10 from the Chairman of the Race Officials Committee about ISAF appointment of Umpires and Judges and make a recommendation to the Race Officials Committee.

(c) Submission 144-10

To consider submission 144-10 from the Royal Spanish Sailing Federation about age limit for Race Officials at mayor events and make a recommendation to the Race Officials Committee.

(d) Submission 145-10

To consider submission 145-10 from RS:X International Class Association about in-depth study on the role and function of International Juries and make a recommendation to the Race Officials Committee.

(e) Submission 146-10
To consider submission 146-10 from RS:X International Class Association about International Juries decision in respect of Class Rules infractions and make a recommendation to the Race Officials Committee.

(f) Submission 147-10
To consider submission 147-10 from RS:X International Class Association about Class Rules protest and make a recommendation to the Race Officials Committee.

(g) Submission 141-10
To consider submission 141-10 from the Royal Yachting Association about Rating Systems and make a recommendation to the Race Officials Committee.

(h) Submission 142-10
To consider submission 142-10 from the Chairman of the International IRC Owners Association about Rating Systems and make a recommendation to the Race Officials Committee.

(i) Submission 143-10
To consider submission 143-10 from the Chairman of the Race Officials Committee about appointment to additional classes and make a recommendation to the Race Officials Committee.

8. **ISAF Regulations**

   (a) Submission 047-10
   To consider submission 047-10 from the Chairman of the Racing Rules Committee and the Chairman of the Constitution Committee about Regulation 31.1.2 and make a recommendation to the Race Officials Committee.

   (b) Submission 109-10
   To consider submission 109-10 from the Chairman of the Events Committee about new Regulation 17.3-ISAF Sailing World Cup and make a recommendation to the Race Officials Committee.

9. **Conflict of Interest/Code of Conduct**

   (a) Update report
   To receive an update on the development of Guidelines for the assessment of conflicts of interest.

   (b) Requests for clarification received
   To receive an update on requests for clarification under Regulation 51 from the ISAF Competitions Manager

10. **Major Events**

   (a) America’s Cup
   To receive an update on the preparations for the 34th America’s Cup.

   (b) Volvo Ocean Race
   To receive an update on the preparations for the Volvo Ocean Race 2011-2012.

   (c) Olympic Sailing Competition
To receive a report on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials; and to note the proposal for the format of the sailing competition.

(d) ISAF Sailing World Cup
To receive a report on the ISAF Sailing World Cup and the involvement of ISAF race officials.

(e) Deferred Submission 081-09
To consider submission 081-09 from the Hungarian Yachting Association and the Russian Yachting Federation about the introduction of “Middle Gates” and make a recommendation to the Race Officials Committee.

(f) Deferred Submission 086-09
To consider submission 086-09 from the Polish Yachting Association about ISAF Sailing World Cup events and make a recommendation to the Race Officials Committee.

11. International Umpires at Events
(a) Appointment of International Umpires to Events
To receive a report from the Competitions Manager on the appointment of International Umpires in 2010 and the plans for 2011, and discuss the usefulness of the Grouping System in this respect.

(b) Appointment Procedure
To discuss the new ISAF procedure for appointment of the umpire teams for grade W, 1 and 2 events and to note the guidelines for target pool composition of umpire teams.

(c) Damage Guidelines
To receive a report from Shane Borrell and Peter Shrubb on the handling of damage at World Tour events and discuss the new damage guidelines document and its relation to the RRS.

12. Race Officials Reporting Systems
(a) Online Reporting System
To receive a progress report from the Competitions Manager on the implementation of the online reporting system.

(b) Performance Reporting
To receive a report from the Chairman on the amount and nature of the reports received about IUs and discuss modifications to the system.

(c) Regatta Report Forms
To receive a report from Neven Baran on reports and comments from IU Regatta Reports during 2010 and in particular specific incidents/issues raised at events.

13. Development
(a) Status of the Grouping System
To review the grouping system and its use when appointing IUs to events.

(b) Development of the Grouping System
To discuss development of the grouping system.

(c) Support to Ungrouped and Group 2 IUs
   To receive a report from Flavio Naveira on the progress of the mentor project offered to ungrouped IUs.

(d) Development of Current IUs
   To receive input from Shane Borrell on the training, development and up-skilling of current IUs and discuss how the IUSC can support this.

14. **Seminar and Clinic Programme**
   (a) Future Conferences
      To discuss possible plans for future race officials conferences
   (b) Budget
      To note the expenditure on the seminar/clinic programme in 2010 (previously circulated) and the budget approved by the Executive for 2011.
   (c) Seminars and Clinics in 2010
      To receive a report from Shane Borrell on the seminars and clinics held in 2010.
   (d) Plans for Seminars and Clinics in 2011
      To receive a report from Shane Borrell on the planning and promotion of the IU seminar and clinic programme for 2011, and to discuss a possible plan for Seminars and Clinics in 2011 and onwards
   (e) The Written Test in the IU Seminar
      To discuss how the test influences the seminar activities and consider other options for taking the test and discuss whether more time should be spent on work with rules.
   (f) Seminar and Clinics Material
      To note the status of the ISAF Seminar and Clinic material.
   (g) NU Programme
      To receive a report from Ricardo Lobato regarding the progress of the ISAF instruction package for use at national level.

15. **Appointment of Seminar Instructors**
   (a) Appointed IU Seminar Instructors
      To record the list of IU Seminar Instructors
   (b) Appointments of IU Seminar Instructors
      To receive an update from the Chairman on the training of the new instructors.
   (c) Additional IU Seminar Instructors
      To discuss the need for additional IU seminar instructors.

16. **International Umpire Performance Assessors**
   (a) Appointed Performance Assessors
To record the list of IU Performance Assessors.

(b) Additional Performance Assessors
To discuss the need for additional Performance Assessors.

(c) Performance Assessment System
To discuss the current performance assessment system, including feedback to umpires, umpire development at events and involvement of competitors in assessments.

(d) Performance Assessment Criteria
To receive a report from Peter Shrubb on the performance criteria.

(e) IUSC Reference Forms
To receive an update on the use of the reference form and discuss problems with this requirement.

17. International Umpires Publications

(a) International Umpires Manuals
To receive a report on the updating of the IU Manuals:
   i) Rewriting of the match racing manual: Maria Torrijio Moll.
   ii) Rewriting of the team racing manual: Bruce Hebbert.

(b) Common Sections
To receive a report from the Chairman on the writing of sections that will be common for all race officials manuals.

18. Communication with International Umpires

(a) IU News and Information
To receive a report from Marianne Middelthon on the IU News and Information distributed in 2010.

(b) ISAF Website
To receive a report from Miguel Allen on the IU part of the ISAF website and discuss possible improvements.

(c) Publication of ISAF Standard Documents for IUs
To note and discuss the publication of ISAF Standard documents for IUs in a special section on the website.

19. Calls and Q&As

(a) Rapid Response Calls
To note the calls published by the Rapid Response Call Groups (match racing and team racing) in 2010.

(b) Q&As
To note the Q&As published by the Q6A Panel in 2010.

(c) Call Books
To receive a report from Marianne Middelthon on the restructuring of the two call books.

### 20. Racing Rules Submissions

To specifically consider the following submissions proposing changes to the Race Rules of Sailing:

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21. Umpired Fleet Racing Rules – Addendum Q

(a) Development and Experiences
To receive an update on the development of Addendum Q and its use at major events.

(b) Training Needs
To discuss the consequences of the medal race format for umpire development.
22. **ISAF Race Officials Uniforms**
   (a) Update report
       To receive an update on the Race Officials Uniforms from the ISAF Competitions Manager
   (b) Future Plans
       To discuss plans for another uniform project for the next years

23. **Race Officials Committee Agenda**
    To review the agendas of the Race Officials Committee and the other ROC Sub-Committees.

24. **Any Other Business**

25. **Summary of Meeting**

   *The meeting will be closed to observers from the following item onwards*

26. **Race Officials Performance Investigations**
    To receive a report from the Chairman regarding investigations undertaken in accordance with Regulation 34.

27. **Race Officials Commendations**
    To consider recommendations for ISAF commendations

28. **Written IU Examination**
   (a) Appointed Test Administrators
       To record the list of IU test administrators.
   (b) Additional Test Administrators
       To discuss the need for additional test administrators
   (c) Current IU Tests:
       To receive a report on the current IU tests:
       i) Match Racing tests: Peter Shrubb.
       ii) Team Racing tests: Bruce Hebbert.
   (d) Test Results 2010
       To note the results of candidates who sat the test in 2010.
   (e) Verbal Test
       To note the status of the verbal test.

29. **IU Instructor Appointments**
To consider appointment of new ISAF IU seminar instructors.

30. **ISAF Race Officials Appointments**

   To consider applications for the appointment to IU status, and the applications for renewal of status (previously circulated).